

# McKenzi Norris

USC Student Box #84399, 1400 Greene St.  
Columbia, SC, 29225  
(843) 364-4623  
hello@mckenzi.com

## Education

**University of South Carolina**, Columbia, South Carolina  
Bachelor of Science in Public Health

Graduating - December 2020

- GPA: 3.97
- Concentration: Organismal Biology
- Leadership Distinctions: Research and Professionalism & Civic Engagement

## Employment History

### **Mousseau Lab**

*Research Assistant*

November 2018 - Present

- Identifying animal species from photographs and recording data into Microsoft Excel, maintaining good documentation practices.

**University of South Carolina**, Columbia, South Carolina

*Resident Mentor*

August 2018 - Present

- Providing paraprofessional advising for undergraduate residents. Confronting and resolving issues on academic performance, personal development, and community building.
- Performing several administrative duties, including data analytics, visitor check-ins, roommate conflicts, incident reports, and maintenance requests.
- Enforcing University policy.

### **Self-Employed**

*Web Developer*

December 2014 - September 2018

- Provided solutions by analyzing requirements and designing, developing, and implementing software applications for multiple websites.
- Implemented digital and integrated solutions into business operations.
- Used various technologies, including WordPress and CloudFlare, to make repairs and optimize business and personal websites.

**Fort Dorchester High School**, North Charleston, South Carolina

*Volunteer Office Assistant*

January 2016 - May 2017

- Completed clerical tasks including filing, mailing, photocopying, faxing, answering phone calls, and data entry.
- Assisted students with information requests, printing services, and check-ins.
- Signed-in parents, faculty, and visitors into the school and office buildings.

## Professional Development

- **Microbiology** via Dr. Anil Datt, Upcoming
- **Infectious Disease Ecology** via Dr. Robert "Sean" Norman, December 2018
- **Close Family Emerging Leaders Program** via CarolinaLEAD, April 2018

- **Viruses & How to Beat Them: Cells, Immunity, Vaccines** by Tel Aviv University via EdX
- Studying Parasitology, Animal Viruses, Malaria, Ecology, and others.

## Activities

**Public Health Society**, Member, Upcoming

**Chabad Student Organization**, Member, October 2018 - Present

**Student IT Advisory Committee**, Member, February 2018 - May 2018

**Patterson Hall Government**, President, August 2017 - May 2018

## Professional Skills

RStudio	Competent
WordPress	Advanced
Microsoft Excel, Powerpoint, & Word	Intermediate
Digital Marketing	Intermediate
Adobe Photoshop & Illustrator	Competent
Spanish	Beginner